

### **Rules for Public Comment**

Section 2.06(g) of the Open Meetings Act requires any person be permitted an opportunity to address the Board under rules established and recorded by the Board. Accordingly, the Board shall hear comments from members of the public who wish to express their views before the Board. The right to address the Board is subject to the following rules, which are adopted to ensure that Fund business can be conducted in an orderly manner:

- (a) Requests to address the Board shall be made to the Executive Director by 4:00 P.M. of the day prior to the meeting.
- (b) The Board shall recognize each speaker in the order the request was received. Each speaker shall give his or her name and employer or affiliation for the minutes. Once a person has spoken, that person may not speak on the same issue again.
- (c) Public comments shall be limited to issues pertaining to the Fund's business. Subject to the discretion of the Board, public comments shall be limited to three minutes. Public comments are not to be disruptive and may not be used to solicit business.
- (d) The public may only address the Board during the public comment portion of the open portion of the Board agenda, subject to the Board's discretion.
- (e) If any person is disruptive or violates these rules, which are designed to permit orderly public comments, the Board may, at its discretion, deny the opportunity for further public comment and/or remove the person from the meeting.

### **Rules for Recording**

Section 2.05 of the Open Meetings Act permits any person to record proceedings required to be open by the Open Meetings Act by tape, film, or other means, subject to the following rules, which are adopted to ensure that Fund business can be conducted in an orderly manner:

- (a) The Executive Director shall designate a location(s) for recording equipment. The movements of people using recording equipment are restricted to the designated location(s) for the duration of the meeting.
- (b) The person recording the proceedings shall ensure that the recording activity does not disturb the meeting or impair the ability of other meeting participants or members of the public from viewing the meeting.
- (c) Any person who wishes to record the proceedings must sign in with his or her name and employer or affiliation for the minutes and indicate that they will record proceedings.

(d) An announcement shall be made at the beginning of a meeting when a meeting is to be recorded. Persons in attendance, who continue to attend the meeting after the announcement, give their permission to be recorded.

(e) If any witness refuses to testify on the grounds that he or she may not be compelled to testify if any portion of his or her testimony is to be broadcast or televised or if motion pictures are to be taken of him or her during the testimony, then the Board shall prohibit such recording during the testimony of the witness.

(f) If any person is disruptive or violates these rules, which are designed to permit orderly recording of meetings, the Board may, at its discretion, deny the opportunity for further recording and/or remove the person from the meeting.