

RETIREMENT BOARD OF THE  
PARK EMPLOYEES’ AND RETIREMENT BOARD EMPLOYEES’  
ANNUITY AND BENEFIT FUND

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NOTICE OF ELECTION

TO BE HELD ON JUNE 27, 2025

FOR A TRUSTEE OF THE PARK EMPLOYEES’ AND RETIREMENT BOARD  
EMPLOYEES’ ANNUITY AND BENEFIT FUND

TO ALL CONCERNED:

Notice is hereby given that an election will be held on **June 27, 2025**, for the purpose of electing a trustee of the Retirement Board to serve for the regular term ending on June 30, 2029.

The Retirement Board will engage an Election Monitor, Governmental Business Systems, Inc. (GBS), to exercise complete control over the printing, mailing and tabulation of all ballots and to ensure the security and integrity of the voting process, in accordance with the Election Policy. The Fund’s Executive Director has appointed an Election Coordinator, Janissa Sanchez, to coordinate the election in conjunction with the Election Monitor and in accordance with the Election Policy.

All employees of the Chicago Park District and the Fund who are not excluded from coverage under Article 12 of the Illinois Pension Code are eligible to be candidates for election and to vote (“Eligible Voters”). The list of Eligible Voters shall be those eligible employees who, as of May 1, 2025, are on the Chicago Park District’s payroll, on the Fund’s payroll, or receiving disability benefits from the Fund.



Candidate nomination packets may be obtained by employees from the Election Coordinator at the Retirement Board Office, at the address located above. Candidate nomination packets contain a copy of this Notice of Election, a pre-printed candidate petition form, and a copy of the Election Policy. Candidate petitions must be signed by at least 50 Eligible Voters and must be received by the Election Coordinator at the PEABF Retirement Board Office on or before 4:30 pm of May 27, 2025. Along with the completed petition, candidates may also submit to the Election Coordinator the following limited information: name (the candidate’s first and last name as it appears in the Fund’s records will appear on the ballot, with any middle initial being optional), current employment position, and length of service.

The Election Monitor, with the assistance of the Election Coordinator, shall verify the identity and eligibility of individuals who signed a candidate’s nomination petition, and shall certify qualified candidates for the election. The Election Monitor shall determine by lot the position of candidate names on the ballot. The Election Coordinator shall notify qualified candidates of their certification and the position of their names on the ballot and shall post candidates’ names, current employment position, and length of service on the Fund’s website in the order candidate names are to appear on the ballot.

No candidate for trustee shall be permitted to engage the services of Fund vendors or service providers for the purpose of printing, distributing or mailing campaign materials, or to secure monetary assistance for the candidate’s campaign. Upon request, the Fund shall provide certified candidates with a list of Fund vendors and service providers.

Candidates must inform the Election Coordinator in writing of their intent to mail campaign materials. Such written notice shall provide the name and contact information for the commercial printer that the candidate is utilizing for the printing and mailing of the campaign materials. Upon execution of the Fund’s confidentiality agreement by the printer, the Election Coordinator will provide the names and addresses of Eligible Voters directly to the commercial printer, to be used by the printer for the sole purpose of sending out campaign materials. Candidates are prohibited from accessing Eligible Voters’ names and addresses. Candidates shall be responsible for the timing and for paying all costs of printing and mailing campaign materials. **All campaign materials shall contain the following disclaimer: “The Park Employees’ and Retirement Board Employees’ Annuity and Benefit Fund of Chicago is not responsible for, and has not verified, the content of this campaign material.”**

Voting will be done by secret ballot by MAIL in order that all Eligible Voters may have an equal opportunity to vote in the election.

The Election Monitor, with the assistance of the Election Coordinator, shall ensure that every Eligible Voter receives a ballot and voting instructions. Blank ballots and voting instructions will be mailed no later than 12:30 P.M. on June 11, 2025. Eligible Voters shall indicate their choice of a candidate by darkening (e.g., ) the box in front of the name of the candidate of their choice. Eligible Voters may vote for a person whose name does not appear on the ballot by writing the name in the blank space, which shall be provided below the names of the other candidates, and darkening (e.g., ) the box in front of the name of the write-in candidate. Any questions regarding an Eligible Voter’s intent to elect shall be determined by the Election Monitor.

Any Eligible Voter who does not receive a ballot may obtain a replacement ballot by submitting a written request to the Election Coordinator for a replacement ballot and completing an affidavit no later than Friday, June 20, 2025.

All ballots, including replacement ballots, must be received by the designated postal service by 10:00 A.M. on June 27, 2025. Only those ballots received by the Election Monitor in the manner provided in the Election Policy shall be considered in the counting of the votes cast. The following rules are prescribed for the counting of ballots:

- A. Only one ballot per Eligible Voter shall be permitted.
- B. Ballots received by a person who is not an Eligible Voter shall not be valid.
- C. Ballots with votes cast in excess of the number allowed shall not be valid.
- D. Ballots cast for persons who are not eligible to be elected shall not be valid.
- E. Ballots not received by 10:00 A.M. on June 27, 2025 shall not be valid.
- F. Ballots not received in accordance with the voting instructions shall not be valid.
- G. If an Eligible Voter requests a replacement ballot and casts two ballots, then the first ballot shall be counted and the second ballot shall be disregarded.

The winning candidate shall be the candidate who receives the highest number of votes. In case of a tie, the winning lot shall be drawn by the Election Monitor. A candidate may request a recount or protest the election in accordance with the Election Policy. In the case of a conflict between this Notice of Election and the Election Policy, the Election Policy shall control.



Edward L. Affolter  
President