

**RECORD OF PROCEEDINGS of the
RETIREMENT BOARD (the “Board”) of the
PARK EMPLOYEES’ ANNUITY AND BENEFIT FUND OF CHICAGO (the “Fund”)
REGULAR BOARD MEETING
THURSDAY, FEBRUARY 20, 2025**

A regular meeting of the Board was held on Thursday, February 20, 2025, at 9:30 a.m. in the Judith A. Flaherty Conference Room on the 4th Floor located at 3500 South Morgan Street, Suite 400, Chicago, Illinois 60609, pursuant to notice.

CALL TO ORDER: The meeting was called to order at 9:30 a.m.

ROLL CALL:

PRESENT: President Edward L. Affolter, Secretary Frank Hodorowicz, Trustees Brian Biggane, Joan Coogan and Cynthia Evangelisti

ABSENT: Vice President Matthew Duggan

ALSO PRESENT: Executive Director Steve Swanson, Park Employees’ Annuity and Benefit Fund of Chicago; Attorney Taylor Muzzy, Jacobs, Burns, Orlove & Henandez; Aneish Arora, Meketa Investment Group; Molly Barker, Lauterbach & Amen, LLP (L&A)

APPROVAL OF MEETING MINUTES: *January 16, 2025 Regular Meeting:* The Board reviewed the January 16, 2025 regular meeting minutes. A motion was made by Trustee Evangelisti and seconded by Secretary Hodorowicz to approve the January 16, 2025 regular meeting minutes as written. Motion carried unanimously by voice vote.

January 16, 2025 Executive Session: The Board reviewed the January 16, 2025 executive session minutes. A motion was made by Trustee Biggane and seconded by Secretary Hodorowicz to approve the January 16, 2025 executive session minutes as written. Motion carried unanimously by voice vote.

READING OF COMMUNICATIONS: Executive Director Swanson noted that there were two recent communications received by the Board which were both Freedom of Information Act requests and both were fulfilled.

REPORT OF THE COMMITTEES: No report of the committees was presented.

BENEFIT DATA: *Annuities Granted:* The Board reviewed the Applications for Service, Child and Employees’ Spousal Annuities as listed in Section VI (A) of the Benefit Data, dated December 19, 2024, January 16, 2025, and February 20, 2025, with the recommendation for approval pending verification of the eligibility of the applicants and the amounts listed. Secretary Hodorowicz moved the ratification of the Applications for Service, Child, and Employees’ Spousal Annuities to the Omnibus.

Disabilities Granted: The Board reviewed the Applications for Ordinary and Duty Disability Benefits as listed in Section VI (B) of the Benefit Data, dated November 30, 2024, December 31, 2024 and January 31, 2025. Trustee Evangelisti moved the ratification of the Applications for Ordinary and Duty Disability Benefits to the Omnibus.

Annuities in Force: The Board reviewed the Statement of Annuity Benefit Requirements for the months of December 2024, January 2025, and February 2025 in accordance with Section VI (C) of the Benefit Data

Park Employees' Annuity and Benefit Fund of Chicago
 Meeting Minutes – February 20, 2025

and considered formal approval of the net requirements in the amounts of \$6,903,098.78, \$7,000,707.09 and \$6,983,857.63, respectively. President Affolter moved the ratification of the required funds from the Northern Trust Annuity Account in the amounts of \$6,903,098.78, \$7,000,707.09 and \$6,983,857.63 to the Omnibus.

Report on Death Claims: The Board reviewed the following Death Claims report in accordance with Section VI (D) for ratification:

<u>Name of Decedent</u>	<u>Date of Death</u>	<u>Amount Payable</u>	<u>To Whom Payable</u>
Sam F. Losurdo Gardener Annuitant	09/22/24	\$ 3,000.00 Death Benefit	Ashley Losurdo
Ann McGuire Claims Technician 2 Annuitant	11/08/24	\$ 3,000.00 Death Benefit	Michael T. McGuire
Paul Borik Floriculturist Class II Annuitant	10/05/24	\$ 3,000.00 Death Benefit	Joanne P. Otiępka
Francisco J. Cedre Maintenance Foreman Annuitant	10/18/24	\$ 3,000.00 Death Benefit	Kathleen E. Pabis
Martin Frain Playground Supervisor Annuitant	09/25/24	\$ 300.00 Opt'1 Spouse Death Benefit	Judith Frain
Maria E. Jimenez Godinez Physical Instructor Inactive	05/03/20	\$ 10,000.00 Death Benefit 107,976.75 Refund of Employee Contributions <u>\$ 117,976.75</u>	Carlos Jimenez
Henry J. Edwards Recreation Leader Annuitant	11/27/24	\$ 300.00 Opt'1 Spouse Death Benefit	Robin Tears Edwards
Arlene Zelonky Music Instructor Annuitant	02/21/24	\$ 3,000.00 Death Benefit	Robb Zelonky & Linda Zee

Note: Linda Zee has not yet returned her completed application. This case will remain open until receipt of her forms.

Park Employees' Annuity and Benefit Fund of Chicago
Meeting Minutes – February 20, 2025

<u>Name of Decedent</u>	<u>Date of Death</u>	<u>Amount Payable</u>	<u>To Whom Payable</u>
Ronald Strachurski Floriculturist Class 1 Annuitant	12/09/24	\$ 3,000.00 300.00 <u>\$ 3,300.00</u>	Death Benefit Opt'1 Spouse Death Benefit Cecilia Strachurski
Wilson Velez Attendant Active	10/22/24	\$ 10,000.00 36,399.33 <u>\$ 46,399.33</u>	Death Benefit Refund of Employee Contributions Joseph Velez, Wilson J. Velez & Kiara Velez

Total amount of death claims submitted for approval \$ 183,276.09

Trustee Coogan moved the ratification of the Report of Death Claims to the Omnibus.

Applications for Refunds – over \$5,000: The Board reviewed the following Applications for Refunds over \$5,000 in accordance with Section VI (E) received from former employees of the Chicago Park District:

<u>Name and Occupation</u>	<u>Amount</u>	<u>Age</u>	<u>Tier</u>	<u>Years of Service</u>
Woods, Kayla N – Physical Instructor	\$ 23,727.10	34	2	13.00
Bean, Vaughn – Activities Instructor	20,121.15	51	2	8.75
Darensbourg, Yasmine B – Recreation Leader	8,663.71	29	2	5.50
Willis, Sedwick – Instructor	38,868.19	42	2	9.75
Valverde, Alejandro – Senior Architectural Technician	26,838.34	42	2	5.00
Jett, Kenneth – Wellness Instructor	9,382.12	41	3	2.75
Ford, Tyshawn D – Recreation Leader	7,305.52	25	2	5.25
Wiley, Denikko L – Physical Instructor	12,541.52	26	2	5.50
Jackson, Curtis – Physical Instructor	35,322.73	32	2	11.50
Jackson, James – Attendant	55,598.42	45	1	18.50
Garduno Leon, Jonathan – Lifeguard	9,436.01	31	2	4.25
Piers-Torres, Alejandra – Project Manager	25,943.27	38	2	5.50
Veal, Latisha – Attendant	<u>26,005.17</u>	45	3	8.00
Total:	<u>\$299,753.25</u>			

Trustee Biggane moved ratification of the Applications for Refunds over \$5,000 to the Omnibus.

Park Employees' Annuity and Benefit Fund of Chicago
 Meeting Minutes – February 20, 2025

Refunds of Spouse's Annuity Deductions – over \$5,000: The Board reviewed the following Applications for Refunds of Spouse Annuity Deductions over \$5,000 in accordance with Section VI (F) received from former employees of the Chicago Park District who have been confirmed to be unmarried at the time of retirement:

<u>Name</u>	<u>Age</u>	<u>Years of Service</u>	<u>Amount</u>
William A. Bertha III	69	31.33 years	\$ 7,469.49
Khatija Hashmy	81	28.25 years	<u>23,459.52</u>
			<u>\$30,929.01</u>

<u>Name</u>	<u>Age</u>	<u>Years of Service</u>	<u>Amount</u>
Deanna E. Terranova	62	35.50 years	\$ 16,373.68

<u>Name</u>	<u>Age</u>	<u>Years of Service</u>	<u>Amount</u>
Peter E. Pasaye	75	43.75 years	\$ 22,634.79
Laneil Kirk	54	30.50 years	<u>11,356.38</u>
			<u>\$ 33,991.17</u>

President Affolter moved ratification of the Applications for Refunds of Spouse Annuity Deductions over \$5,000 to the Omnibus.

Nursing Home Case(s) – None: There were no nursing home cases.

Membership Statistics: The following membership statistics were provided to the Board for informational purposes:

Park Employees' Annuity and Benefit Fund of Chicago
Meeting Minutes – February 20, 2025

	<u>12/31/24</u>	<u>12/31/23</u>	<u>12/31/22</u>
Chicago Park District Active Participants (Tier 1 – approximately 1,242 or 35.72%) (Tier 2 – approximately 916 or 26.34%) (Tier 3 – approximately 1,319 or 37.94%)	*3,477	3,027*	2,818*
Contributing participants reported by Chicago Park District for pay period ending December 18, 2024	2,926	2,727	2,497
Participants on Disability	18	16	10
Fund employee participants	8	8	9
Total participants as of last payroll	2,952	2,751	2,516
Retired employees	2,097	2,113	2,106
Surviving spouses	606	614	631
Children	2	3	8
Total receiving benefits	2,705	2,730	2,745
Retirements during the year (including spousal)	104	129	144
Deaths among retirees (including spousal)	129	144	151
New Members	570	559	451
Withdrawals with refund (including inactives)	96	125	136

* This represents the total number of active members in the Fund system. At the end of each year, any active member that does not have any contributions for at least one year, is moved to inactive status.

Trustee Biggane moved ratification of the Membership Statistics to the Omnibus.

REPORT OF THE LEGISLATIVE CONSULTANT: The Board was provided with the report from the Fund Legislative Consultant for their review. A motion was made by Secretary Hodorowicz and seconded by Trustee Biggane to accept the Legislative Consultant's Report as presented. Motion carried unanimously by voice vote.

FINANCIAL DATA: Expenditure Reports: The Board reviewed the Expenditure Report and Disbursements as listed in Section VIII (A) of the Financial Data, dated November 30, 2024, December 31, 2024, and January 31, 2025, for formal approval. President Affolter moved ratification of the Expenditure Report and Disbursements to the Omnibus.

Summary of Investment Fees, Administrative and General Expenses as of December 31, 2024: The Board reviewed the Investment Fees, Administrative and General Expenses as listed in Section VIII (B) of the Financial Data, as of December 31, 2024, for ratification. Trustee Biggane moved ratification of the Investment Fees, Administrative and General Expenses to the Omnibus.

Cash Account – Reconciliation and Cash Flow Reports: The Board reviewed the Cash Account – Reconciliation and Cash Flow Report as listed in Section VIII (C) of the Financial Data, as of November 30, 2024, December 31, 2024 and January 31, 2025, for formal approval. President Affolter moved ratification of the Cash Account – Reconciliation and Cash Flow Report to the Omnibus.

Summary of the Trial Balance (unaudited) as of December 31, 2024: The Board reviewed the Summary of the Trial Balance (unaudited) as listed in Section VIII (D) as of December 31, 2024, showing ending net assets of \$417,383,520.66. Secretary Hodorowicz moved ratification of the Summary of the Trial Balance (unaudited) to the Omnibus.

INVESTMENTS: *Summary of Investments – Market Value of Investments Owned, Fixed Income, Equity Advisors, Alternative Investments and Real Estate and Other:* The Board reviewed the following reports as listed in Section IX (A) dated December 31, 2024, for acceptance:

- 1) Market Value of Investments Owned
- 2) Fixed Income
- 3) Equity Advisors
- 4) Alternative Investments
- 5) Real Estate and Other

The Board noted that official copies of the investment reports have been placed on file.

There were no significant activities in the investment accounts.

Trustee Biggane moved the ratification of the Investments to the Omnibus.

MOTION TO ACCEPT ITEMS TRANSFERRED TO OMNIBUS: A motion was made by Secretary Hodorowicz and seconded by President Affolter to ratify the foregoing reports as part of the Omnibus. Motion carried unanimously by voice vote.

INVESTMENTS: *Economic and Market Update as of January 31, 2025:* Mr. Arora apprised the Board of the current status of the market.

Performance Update as of January 31, 2025: Mr. Arora reviewed with the Board the Interim Performance Report as of January 31, 2025 and the Quarterly Performance Report as of December 31, 2024, which consisted of investment performance, asset allocation and individual investment manager performance. All questions were answered by Mr. Arora.

2025 Calendar: The Board was provided with the 2025 calendar from Meketa for upcoming agenda items pertaining to investments.

A motion was made by Trustee Biggane and seconded by Trustee Coogan to accept the Investment Report as presented. Motion carried unanimously by voice vote.

OTHER REPORTS – EXECUTIVE DIRECTOR: *Pension Administration System:* Executive Director Swanson gave a status update on the pension administration system through Pension Technology Group. He noted that they are currently working through user acceptance testing and working with Northern Trust

on check printing. Executive Director Swanson also noted that system testing is set to take place by June 1, 2025. Further discussion will be held at the next regular meeting.

Document Digitalization and Records Inventory Project: Executive Director Swanson reviewed the current status of the records inventory project conducted by L&A with the Board. He noted that some files have been moved into DocuWare and all files will eventually be available to access through the Pension Administration System. Further discussion will be held at the next regular meeting.

Trustee Election: The Board reviewed the proposal from Government Business System for the upcoming trustee election. A motion was made by Secretary Hodorowicz and seconded by Trustee Coogan to accept the proposal as presented. Motion carried by roll call vote.

AYES: President Affolter, Secretary Hodorowicz, Trustees Biggane, Coogan and Evangelisti

NAYS: None

ABSENT: Vice President Duggan

Disability Payments Tax Reporting: Executive Director Swanson discussed the tax reporting process for disability benefit payments and noted that the Fund will be providing any tax forms moving forward which were previously provided by the Park District payroll department.

Annuity Estimates: Executive Director Swanson noted that the annuity estimates were included with the meeting materials for the Board's review.

Marriage Letters: Executive Director Swanson informed the Board that to date there are still two pensioners whose benefit payments are being withheld as a result of not completing the necessary eligibility verification. Further discussion will be held at the next regular meeting.

CPD Contributions: Executive Director Swanson informed the Board that the Fund is expected to receive \$6,000,000 for February 2025.

Trustee Fiduciary Training: Executive Director Swanson informed the Board that the 2025 conference schedule is included with the meeting materials.

Executive Director Swanson also noted that there is an open position with the Fund after Dee Terranova's retirement and that interviews for the position will be scheduled no later than next month.

A motion was made by Trustee Biggane and seconded by Secretary Hodorowicz to accept the Executive Director's Report as presented. Motion carried unanimously by voice vote.

The Board took a brief recess at 10:36 a.m.

Mr. Arora left the meeting at 10:37 a.m.

Mr. Swanson left the meeting at 10:42 a.m.

The Board resumed the meeting at 10:42 a.m.

OTHER REPORTS – EXECUTIVE DIRECTOR (CONTINUED): *Fund Employee Complaint (closed session under Section 2(c)(1):* A motion was made by Trustee Coogan and seconded by Trustee Evangelisti to enter into executive session under Section 2(c)(1) of the Open Meetings Act at 10:42 a.m. to discuss a Fund employee complaint. Motion carried by roll call vote.

Park Employees' Annuity and Benefit Fund of Chicago
Meeting Minutes – February 20, 2025

AYES: President Affolter, Secretary Hodorowicz, Trustees Biggane, Coogan and Evangelisti
NAYS: None
ABSENT: Vice President Duggan

Open session resumed at 11:09 a.m.

A motion was made by Secretary Hodorowicz and seconded by Trustee Evangelisti to adjourn executive session and re-enter the regular meeting at 11:09 a.m. Motion carried by roll call vote.

AYES: President Affolter, Secretary Hodorowicz, Trustees Biggane, Coogan and Evangelisti
NAYS: None
ABSENT: Vice President Duggan

Fund Employee Duty Disability Application: The Board discussed the duty disability application submitted by a Fund employee. Further discussion will be held at the next regular meeting.

Mr. Swanson rejoined the meeting at 11:10 a.m.

OTHER REPORTS – ATTORNEY: *Takaki Overpayment Update:* A motion was made by Trustee Coogan and seconded by Secretary Hodorowicz to enter into executive session under Section 2(c)(11) of the Open Meetings Act at 11:11 a.m. to discuss pending litigation involving Michael Takaki and Paramount Global. Motion carried by roll call vote.

AYES: President Affolter, Secretary Hodorowicz, Trustees Biggane, Coogan and Evangelisti
NAYS: None
ABSENT: Vice President Duggan

Open session resumed at 11:20 a.m.

A motion was made by Trustee Biggane and seconded by Trustee Evangelisti to adjourn executive session and re-enter the regular meeting at 11:20 a.m. Motion carried by roll call vote.

AYES: President Affolter, Secretary Hodorowicz, Trustees Biggane, Coogan and Evangelisti
NAYS: None
ABSENT: Vice President Duggan

Dalon Lindsey Overpayment Update: Attorney Muzzy apprised the Board that payments are currently being made by Dalon Lindsey for his overpayment. Updates will be provided to the Board as they become available.

A motion was made by Secretary Hodorowicz and seconded by President Affolter to accept the Attorney's Report as presented. Motion carried unanimously by voice vote.

OLD BUSINESS: There was no old business to discuss.

NEW BUSINESS: There was no new business to discuss.

PUBLIC COMMENT: There was no public comment.

ADJOURNMENT: A motion was made by Trustee Coogan and seconded by President Affolter to adjourn the meeting at 11:21 a.m. Motion carried unanimously by voice vote.

Park Employees' Annuity and Benefit Fund of Chicago
Meeting Minutes – February 20, 2025

The next regular meeting is scheduled for March 20, 2025, at 9:30 a.m.

Board President or Secretary

Minutes approved by the Board of Trustees on _____.

Minutes prepared by Molly Barker, Professional Services Administrator, Lauterbach & Amen, LLP