

**RECORD OF PROCEEDINGS of the
RETIREMENT BOARD (the “Board”) of the
PARK EMPLOYEES’ ANNUITY AND BENEFIT FUND OF CHICAGO (the “Fund”)
REGULAR BOARD MEETING
THURSDAY, DECEMBER 21, 2023**

A regular meeting of the Board was held on Thursday, December 21, 2023, at 9:30 a.m. in the Judith A. Flaherty Conference Room on the 4th Floor located at 3500 South Morgan Street, Suite 400, Chicago, Illinois 60609, pursuant to notice.

CALL TO ORDER: The meeting was called to order at 9:27 a.m.

ROLL CALL:

PRESENT: President Edward L. Affolter, Vice President Matthew Duggan, Secretary Frank Hodorowicz, Trustees Brian Biggane, Cynthia Evangelisti, Joan Coogan (*arrived at 9:29 a.m.*) and Steven J. Lux

ABSENT: None

ALSO PRESENT: Executive Director Steve Swanson and Comptroller Jaime L. McCabe, Park Employees’ Annuity and Benefit Fund of Chicago; Attorneys Joseph Burns and Taylor Muzzy, Jacobs, Burns, Orlove & Hernandez LLP; Aneish Arora, Meketa Investment Group; Molly Barker, Lauterbach & Amen, LLP (L&A); Mark Prchal, Member of the Public

APPROVAL OF MEETING MINUTES: *November 16, 2023 Regular Meeting:* The Board reviewed the November 16, 2023 regular meeting minutes. A motion was made by Secretary Hodorowicz and seconded by Trustee Biggane to approve the November 16, 2023 regular meeting minutes as written. Motion carried unanimously by voice vote.

READING OF COMMUNICATIONS: Executive Director Swanson noted the recent communications received by the Board.

Trustee Coogan arrived at 9:29 a.m.

REPORT OF THE COMMITTEES: No report of the committees was presented.

APPROVAL OF MEETING MINUTES (CONTINUED): *November 16, 2023 Executive Session:* The Board reviewed the November 16, 2023 executive session minutes. A motion was made by Trustee Biggane and seconded by Secretary Hodorowicz to approve the November 16, 2023 executive session meeting minutes as written. Motion carried unanimously by voice vote.

OTHER REPORTS – EXECUTIVE DIRECTOR: *Pension Administration System:* Executive Director Swanson gave a status update on the pension administration system through Pension Technology Group. He noted that setup of the system is still in process and the goal is to have it up and running by the end of 2024.

Document Digitalization and Records Inventory Project: Executive Director Swanson reviewed the current status of the records inventory project conducted by L&A with the Board. He noted that inventory of the files stored offsite began in October 2023 and is still ongoing. Updates will be provided as they become available.

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2023 Accomplishments and 2024 Roadmap: Executive Director Swanson reviewed the 2023 accomplishments and the 2024 roadmap for the Park Employees' Annuity and Benefit Fund with the Board.

Staff Accountant Position: Executive Director Swanson noted that the staff accountant position has been filled with the new employee scheduled to start on January 16, 2024.

Employee Contribution Review: Executive Director Swanson discussed the employee contribution report with the Board and noted that it will be reviewed by himself and Comptroller McCabe for any discrepancies.

Annuity Estimates: Executive Director Swanson noted that the annuity estimates were available for the Board to review in the meeting packet.

Marriage Letters: Executive Director Swanson noted that no marriage letters have been received since the last Board meeting.

Trustee Fiduciary Training: Executive Director Swanson provided the Board with a list of upcoming trustee training opportunities. A motion was made by Secretary Hodorowicz and seconded by President Affolter to approve registration fees for any trustee who is interested in attending any of the listed upcoming training opportunities for the purpose of fulfilling the statutory educational requirement for Board trustees. Motion carried by roll call vote.

AYES: President Edward Affolter, Vice President Duggan, Secretary Hodorowicz, Trustees Coogan, Biggane, Evangelisti and Lux

NAYS: None

ABSENT: None

The Board was also provided with the City Paid Leave and Paid Sick and Safe Leave Ordinance for their review. Attorney Muzzy reviewed the Ordinance with the Board and noted that seasonal and part-time employees are covered by the Ordinance, the effective date of which was recently delayed from January 1, 2024 to July 1, 2024. He also reviewed the requirements of the Board in regard to updating procedural items as well as the Board's duties.

The Board was also provided with the Physician Statement for Disability Benefits for their review which will be utilized as of January 2024, for the purpose of scheduling medical examinations for recipients of disability benefits.

A motion was made by Trustee Evangelisti and seconded by President Affolter to accept the Executive Director's Report as presented. Motion carried unanimously by voice vote.

OTHER REPORTS – ATTORNEY: No report of the Attorney was presented.

OTHER REPORTS – LOBBYIST: The Board was provided with the report from the Fund Lobbyist for their review. A motion was made by Vice President Duggan and seconded by President Affolter to accept the Lobbyist's Report as presented. Motion carried unanimously by voice vote.

OTHER REPORTS – OTHERS: No other reports were presented.

INVESTMENTS: *Economic and Market Update as of November 30, 2023:* Mr. Arora apprised the Board of the current status of the market.

Performance Update as of November 30, 2023: Mr. Arora reviewed with the Board the Interim Performance Report as of November 30, 2023, which consisted of the investment performance, asset allocation and individual investment manager performance. All questions were answered by Mr. Arora.

Mr. Arora discussed rebalancing the Parametric, MacKay and LM Capital accounts with the Board. A motion was made by Secretary Hodorowicz and seconded by Trustee Biggane, based on the advice and recommendation of the Fund's Investment Consultant, to liquidate the Parametric, MacKay and LM Capital accounts and partial redemptions of the Northern Trust Wilshire 5000 Index Fund and the Ariel account for the purpose of funding the new investment mandates with Garcia Hamilton and Associates, Loop Capital Asset Management and PIMCO. Motion carried by roll call vote.

AYES: President Edward Affolter, Vice President Duggan, Secretary Hodorowicz, Trustees Coogan, Biggane, Evangelisti and Lux

NAYS: None

ABSENT: None

Mr. Arora also noted that an RFP was issued for Emerging Market Equity accounts and that 24 responses have been received. The Board will conduct a respondent review at the February 2024 regular meeting.

A motion was made by Trustee Lux and seconded by Trustee Coogan to accept the Investment Report as presented. Motion carried by roll call vote.

AYES: President Edward Affolter, Vice President Duggan, Secretary Hodorowicz, Trustees Coogan, Biggane, Evangelisti and Lux

NAYS: None

ABSENT: None

Revisions to PEABF Procurement of Investment Advisers and Investment Consultant: The Board was provided with the amended Procurement of Investment Advisers and Investment Consultant for the Park Employees' Annuity and Benefit Fund. Attorney Muzzy reviewed the amendments with the Board which included updated wording in regard to disclosure requirements. All questions were answered by Attorney Burns and Attorney Muzzy. A motion was made by Vice President Duggan and seconded by Trustee Lux to approve the amendments as presented. Motion carried by roll call vote.

AYES: President Edward Affolter, Vice President Duggan, Secretary Hodorowicz, Trustees Coogan, Biggane, Evangelisti and Lux

NAYS: None

ABSENT: None

OLD BUSINESS: There was no old business to discuss.

NEW BUSINESS: There was no new business to discuss.

Executive Director Swanson, Comptroller McCabe, Mr. Arora and Mr. Prchal left the meeting at 10:34 a.m.

A motion was made by Secretary Hodorowicz and seconded by President Affolter to enter into executive session under Section 2(c)(1) of the Open Meetings Act at 10:34 a.m. Motion carried by roll call vote.

AYES: President Edward Affolter, Vice President Duggan, Secretary Hodorowicz, Trustees Coogan, Biggane, Evangelisti and Lux

NAYS: None

ABSENT: None

Open session resumed at 10:51 a.m.

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A motion was made by Trustee Coogan and seconded by Vice President Duggan to adjourn executive session and re-enter the regular meeting at 10:51 a.m. Motion carried by roll call vote.

AYES: President Edward Affolter, Vice President Duggan, Secretary Hodorowicz, Trustees Coogan, Biggane, Evangelisti and Lux

NAYS: None

ABSENT: None

PUBLIC COMMENT: There was no public comment.

ADJOURNMENT: A motion was made by Secretary Hodorowicz and seconded by Trustee Coogan to adjourn the meeting at 10:52 a.m. Motion carried unanimously by voice vote.

The next regular meeting is scheduled for January 18, 2024, at 9:30 a.m.

Board President or Secretary

Minutes approved by the Board of Trustees on _____.

Minutes prepared by Molly Barker, Professional Services Administrator, Lauterbach & Amen, LLP