

RECORD OF PROCEEDINGS
of the
RETIREMENT BOARD (the "BOARD") of the
PARK EMPLOYEES' ANNUITY and BENEFIT FUND (the "FUND")
REGULAR BOARD MEETING
THURSDAY, NOVEMBER 17, 2022

3500 S. Morgan Street, Suite 400
Chicago, Illinois 60609

President AFFOLTER called the meeting to order at 9:30 A.M.

ROLL CALL

Trustees present:

EDWARD L. AFFOLTER, President
BRIAN BIGGANE, Vice President
FRANK HODOROWICZ, Secretary
MATTHEW DUGGAN, Trustee

CYNTHIA EVANGELISTI, Trustee
STEVEN J. LUX, Trustee
CECILIA PRADO, Trustee

Also Present:

STEVEN SWANSON, Executive Director
JAIME L. MCCABE, Comptroller
MEKETA INVESTMENT GROUP, Fund Investment Consultant

MINUTES OF THE LAST MEETING

A motion was made by Trustee EVANGELISTI to approve the minutes of the regular Board meeting held on Thursday, October 20, 2022. Trustee DUGGAN seconded the motion.

Motion carried by the following roll call:

YEAS: AFFOLTER, BIGGANE, DUGGAN, EVANGELISTI,
HODOROWICZ, LUX, PRADO

NAYS: None

READING OF COMMUNICATIONS

None

REPORT OF THE COMMITTEES

None

BENEFIT DATA**Annuities Granted**

Applications for Service, Child and Employees' Spousal Annuities as listed in Section IV (A) of the Benefit Data, dated September 15, 2022, October 20, 2022, and November 17, 2022, were presented to the Board with the recommendation for approval based upon the report of the President as to the eligibility of the applicants and the correctness of the amounts of annuities and benefits indicated.

Secretary HODOROWICZ moved ratification of the Applications for Service, Child, and Employees' Spousal Annuities to the Omnibus.

Disabilities Granted

Applications for Ordinary and Duty Disability Benefits as listed in Section IV (B) of the Benefit Data, dated August 31, 2022, September 30, 2022, and October 31, 2022, were presented to the Board for approval.

Trustee LUX moved ratification of the Ordinary and Duty Disability Benefits to the Omnibus.

Annuities in Force

The Secretary asked the Trustees to consider the statement of annuity benefit requirements for the months of September 2022, October 2022, and November 2022 in accordance with Section IV (C) of the Benefit Data and asked for formal confirmation of the net requirements in the amounts of \$6,641,233.76, \$6,531,170.92 and \$6,624,289.29, respectively.

President AFFOLTER moved ratification of the required funds from the Northern Trust Annuity Account in the amounts of \$6,641,233.76, \$6,531,170.92, and \$6,624,289.29 to the Omnibus.

Report on Death Claims

The following report, Section IV (D) was submitted for ratification as indicated:

<u>Name of Decedent</u>	<u>Date of Death</u>		<u>Amount Payable</u>	<u>To Whom Payable</u>
Carmen Ocadiz Junior Clerk Annuitant	08/04/22	\$ 3,000.00	Death Benefit	Maria G. Ortiz
Donald Woodville Attendant Annuitant	08/05/22	\$ 3,000.00	Death Benefit	Cynthia Woodville
Columbus Jones, Jr. Attendant Annuitant	7/24/22	\$ 3,000.00 <u>300.00</u> <u>\$ 3,300.00</u>	Death Benefit Optional Death Benefit	Fabiola B. Jones
David C. Schneider Center Director Annuitant	04/12/21	\$ 3,000.00	Death Benefit	Hilary Ann Brown
Ben A. Gibbons Physical Instructor Annuitant	07/07/22	\$ 3,000.00	Death Benefit	Tracy Johnson
Robert J. Albright Physical Instructor Annuitant	08/22/22	\$ 300.00	Optional Death Benefit	Dorothy J. Albright

Raymond Jazdyk Security Guard Annuitant	05/14/22	\$ 3,000.00 <u>300.00</u> <u>\$ 3,300.00</u>	Death Benefit Optional Death Benefit	Arlene Jazdyk
Shelly Pane Floor Crew Worker Annuitant	08/17/22	\$ 3,000.00 <u>300.00</u> <u>\$ 3,300.00</u>	Death Benefit Optional Death Benefit	Ernestine Pane
Albert E. Jones Park Supervisor Annuitant	08/09/22	\$ 3,000.00	Death Benefit	Jaqueline M. Jones
Juan Carlos Mendoza Gymnastics Program Manager Employee	08/21/22	\$ 17,096.13 <u>10,000.00</u> <u>\$ 27,096.13</u>	Refund of AI Death Benefit	Lisa Mendoza
Jose Rios Rigger Annuitant	9/13/22	\$ 3,000.00	Death Benefit	Jose A. Rios
Darrell Mallett Labor Foreman Employee	08/09/22	\$ 10,000.00 9,611.56 <u>300.00</u> <u>\$ 19,911.56</u>	Death Benefit Refund of AI Optional Death Benefit	Tunya M. Mallett
Richard B. Gall B & C Laborer Annuitant	06/04/22	\$ 3,000.00	Death Benefit	Raymond J. Gall, Jr.
Michael D. Griffin Laborer Employee	10/10/22	\$ 10,000.00 <u>33,537.12</u> <u>\$ 43,537.12</u>	Death Benefit Refund of Employee Contributions	Michael A. Griffin
Gerald J. Nemeth Attendant Annuitant	04/01/20	\$ 3,000.00	Death Benefit	Nella Marie Nemeth
Willie J. Clark Security Guard Annuitant	11/29/21	\$ 7,170.12 <u>3,000.00</u> <u>\$ 10,170.12</u>	Refund of Annuity Reserve Death Benefit	Natasha Clark
Michelle Sherman Attendant Annuitant	09/03/22	\$ 6,000.00 109,455.10 <u>8,933.14</u> <u>\$124,388.24</u>	Death Benefit Refund of Annuity Reserve SAD Refund	Marcuez Sherman
Leonel Gonzalez Human Resource Analyst II Employee	10/12/21	\$ 10,000.00 <u>10,862.81</u> <u>\$ 20,862.81</u>	Death Benefit Refund of AI	Mario Acosta
Michael Takaki Security Guard Employee	12/08/21	\$ 3,440.42	Refund of AI	Sonia Takaki
Total amount of death claims submitted for approval		<u>\$283,606.40</u>		

The information in the files supporting these claims and the facts relative thereto have been gathered in the office of the Retirement Board. Based on this information, the Executive Director certifies to the correctness and validity of the above claims.

Trustee LUX moved ratification of the Report on Death Claims to the Omnibus.

Applications for Refunds - over \$5,000

Applications for refund of pension contributions, Section IV (E), involving payment in excess of \$5,000 were received from the following former employees of the Chicago Park District and presented to the Board by the Secretary:

<u>Name and Occupation</u>	<u>Amount</u>	<u>Age</u>	<u>Tier</u>	<u>Years of Service</u>
Reyes, Jason L. – Recreation Leader	\$ 15,181.61	30	2	9.75
Greenwood, Jade – Gymnastics Instructor	12,971.46	27	2	7.50
Johnson, Patricia – Attendant	8,573.43	27	2	4.00
Lynch, Ronju D. – Attendant	5,499.08	41	1	3.50
Fails, Brandon – Attendant	10,051.25	41	2	5.50
Long, Gia A. – Recreation Leader	13,361.27	34	2	9.75
Dorsey, Charles – Attendant	9,275.40	27	2	5.00
Harris, Roshonda L. – Recreation Leader	7,456.98	38	1	6.50
Espinosa, David H. – Natatorium Instructor	15,181.21	31	2	5.00
Lawrence, Brittany L. – Recreation Leader	7,012.87	25	2	5.00
Lopez, Miriam – Recreation Leader	8,609.65	29	2	6.25
Hollins, Monique L. – Attendant	9,274.38	45	1	5.75
Dillard, Ashley T. – Auditor	29,291.81	33	2	5.00
Pirruccello, Samuel J. – Natural Areas Technician	17,896.53	32	2	3.75
Moody, Brandon – Physical Instructor	6,975.13	52	1	3.75
Dorsey, Shirley – Attendant	13,305.31	61	2	6.00
Sansone, Frank T. – Attendant	6,488.99	50	1	4.25
Schergen, Joseph M. – Physical Instructor	40,403.00	35	2	10.25
Garcia, Carolina R. - Lifeguard	25,414.56	33	2	10.25
Merriweather, Patricia R. – Security Officer	10,433.66	63	2	5.00
Battle, Kendra K. – Attendant	10,860.94	36	2	5.50
Bates, Taniyah – Lifeguard	6,115.21	21	2	2.50
Young, Jason A. – Physical Instructor	44,261.52	32	1	13.00
Mangan, Stephanie E. – Recreation Leader	11,187.66	29	2	6.75
Moore, Reginald F. – Lifeguard	8,339.51	22	2	4.00
Williams, Lateka – Recreation Leader	7,075.56	26	2	5.00
Stepanek, Kevin – Marketing Asst.	12,832.41	30	2	4.25
Total:	<u>\$373,330.39</u>			

The preceding individuals were duly informed regarding the effect of their refunds on their rights in the Fund and were given full explanation to the credit they would be forfeiting by acceptance of the refunds.

Secretary HODOROWIZ moved ratification of the Applications for Refunds over \$5,000 to the Omnibus.

Refunds of Spouse's Annuity Deduction - over \$5,000

Applications for refund of the following spousal annuity deductions are submitted for ratification by the Trustees. These employees are unmarried at the date of his/her retirement and are entitled to these refunds.

<u>Name</u>	<u>Age</u>	<u>Years of Service</u>	<u>Amount</u>
Michael A. Simpkins	61	23.00 years	\$19,115.55
Roger J. Garrity	75	36.00 years	10,467.13
Santiago Rosario	50	32.50 years	12,495.75
Kathy L. Campbell	59	29.00 years	9,480.50
Mary Hudson	68	27.00 years	<u>8,842.90</u>
			<u>\$60,401.83</u>

Trustee LUX moved ratification of the Refunds of Spouse's Annuity Deductions over \$5,000 to the Omnibus.

Nursing Home Cases

None

Membership Statistics (informational only)

	<u>11/17/22</u>	<u>12/31/21</u>	<u>12/31/20</u>
Chicago Park District Participants	2,2923*	2,694*	2,890*
(Tier 2 – approximately 1,167 or 39.92%)			
(Tier 3 – approximately 398 or 13.62%)			
Contributing participants reported by Chicago Park District for pay period ending October 26, 2022	2,478	2,413	2,643
Participants on Disability	13	24	15
Fund employee participants	9	8	8
Total participants as of last payroll	2,500	2,445	2,666
Retired employees	2,102	2,104	2,116
Surviving spouses	631	639	648
Children	7	9	11
Total receiving benefits	2,740	2,752	2,775
Retirements during the year (including spousal)	108	126	102

Deaths among retirees (including spousal)	120	149	172
New Members	367	112	90
Withdrawals with refund (including inactive)	116	128	104

Trustee DUGGAN moved the ratification of the Membership Statistics to the Omnibus.

FINANCIAL DATA

Expenditure Report

Disbursements as listed in Section V (A) of the Financial Data, dated August 31, 2022, September 30, 2022, and October 31, 2022, were presented to the Board for approval.

Trustee LUX moved ratification of the Expenditure Report to the Omnibus.

Summary of Investment Fees, Administrative, and General Expenses

Investment Fees, Administrative and General Expenses as listed in Section V (B) of the Financial Data, as of September 30, 2022, were presented to the Board for ratification.

Vice President BIGGANE moved ratification of the Summary of Investment Fees, Administrative and General Expenses to the Omnibus.

Cash Account - Reconciliation and Cash Flow Report

Cash Account – Reconciliation and Cash Flow Report as listed in Section V (C) of the Financial Data, as of August 31, 2022, September 30, 2022 and October 31, 2022, were presented to the Board for approval. The Trustees discussed maintaining the cash balance in the Northern Trust STIF account in accordance with the Fund’s investment policy.

President AFFOLTER moved ratification of the Reconciliation and Cash Flow Report to the Omnibus.

Summary of the Trial Balance (unaudited)

Summary of the Trial Balance (unaudited), Section V (D) as of September 30, 2022, shows ending net assets of \$367,744,503.60

Trustee DUGGAN moved ratification of the Summary of the Trial Balance (unaudited) to the Omnibus.

INVESTMENTS

The following reports as listed in Section VI (B) dated September 30, 2022, are presented to the Board for acceptance:

Market Value of Investments Owned	VI (B) 1
Fixed Income	VI (B) 2
Equity Advisors	VI (B) 3
Alternative Investments	VI (B) 4
Real Estate and Other	VI (B) 5

Official copies of the preceding have been placed on file and made a part of the "Minutes" of this meeting.

There were no significant activities in the investment accounts.

President AFFOLTER moved ratification of the Investments to the Omnibus.

MOTION TO ACCEPT ITEMS TRANSFERRED TO THE OMNIBUS

A motion was made by Trustee DUGGAN to ratify the foregoing reports as part of the Omnibus. Trustee PRADO seconded the motion.

Motion carried by the following roll call:

- YEAS: AFFOLTER, BIGGANE, DUGGAN, EVANGELISTI,
HODOROWICZ, LUX, PRADO
- NAYS: None

REPORT OF THE EXECUTIVE DIRECTOR

The Executive Director updated the Board on the progress of the new pension administration system and provided an update on the new Fund's new office space. The Executive Director updated the Trustees on the document digitalization project and the document retention training scheduled for the Staff in November.

The Executive Director presented a proposed budget for 2023 and answered the questions the Trustees posed about the budget.

A motion was made by Vice President BIGGANE to accept the proposed 2023 budget as amended by the Board regarding the compensation of the Executive Director. Trustee EVANGELISTI seconded the motion.

Motion carried by the following roll call:

- YEAS: AFFOLTER, BIGGANE, DUGGAN, EVANGELISTI
HODOROWICZ, LUX, PRADO
- NAYS: None

The Executive Director presented a proposal to extend the agreement of the Fund's Lobbyist, James Brosnahan, for a period of three years.

A motion was made by Secretary HODOROWICZ to accept the proposal to extend the agreement of the Fund's Lobbyist. Trustee DUGGAN seconded the motion.

Motion carried by the following roll call:

- YEAS: AFFOLTER, BIGGANE, DUGGAN, EVANGELISTI
HODOROWICZ, LUX, PRADO
- NAYS: None

The Executive Director presented the 2023 Educational Conference Schedule to the Trustees.

A motion was made by Trustee DUGGAN to approve the 2023 Educational Conference Schedule. Vice President BIGGANE seconded the motion.

Motion carried by the following roll call:

YEAS: AFFOLTER, BIGGANE, DUGGAN, EVANGELISTI
 HODOROWICZ, LUX, PRADO
 NAYS: None

The Executive Director updated the Board about the revisions to the Rules and Regulations, the Fund’s payroll system for the Fund Staff and employer contributions.

A motion was made by Secretary HODOROWICZ to accept the Report of the Executive Director. President AFFOLTER seconded the motion.

Motion carried by the following roll call:

YEAS: AFFOLTER, BIGGANE, DUGGAN, EVANGELISTI
 HODOROWICZ, LUX, PRADO
 NAYS: None

REPORT OF THE ACTUARY

None

REPORT OF THE ATTORNEY

None

REPORT OF THE LOBBYIST

None

REPORT OF THE INVESTMENT CONSULTANT

Meketa Investment Group, the Fund’s Investment Consultant, distributed the Preliminary Monthly Update report as of October 31, 2022, featuring investment performance, market environment analysis, asset allocation and individual investment manager performance. The Fund’s Investment Consultant discussed with Trustees the Fund’s investment portfolio’s performance and the performance of specific investment managers. The Investment Consultant provided the Trustees an update on performance and outlook of Ativo Capital Management and answered the questions posed by the Trustees.

A motion was made by Vice President BIGGANE to direct the Fund Staff and Investment Consultant to drawdown from Ativo Capital Management to fund cash needs in December and January. Trustee PRADO seconded the motion.

YEAS: AFFOLTER, BIGGANE, DUGGAN, EVANGELISTI,
 HODOROWICZ, LUX, PRADO
 NAYS: None

OLD BUSINESS

None

NEW BUSINESS

None

PUBLIC COMMENT

None

ADJOURNMENT

There being no further business, Trustee EVANGELISTI moved to adjourn the meeting. Vice President BIGGANE seconded the motion. Motion prevailed unanimously and the meeting was adjourned.

The next regular meeting of the Retirement Board will be on **Thursday, December 15, 2022**, at 9:30 A.M. in the Judith A. Flaherty Conference Room on the 4th floor of the 3500 S. Morgan Street, Suite 400, Chicago, Illinois, 60609.

Respectfully submitted,



FRANK HODOROWICZ
Secretary