

RECORD OF PROCEEDINGS  
of the  
RETIREMENT BOARD (the "BOARD") of the  
PARK EMPLOYEES' ANNUITY and BENEFIT FUND (the "FUND")  
REGULAR BOARD MEETING  
THURSDAY, JULY 21, 2022

3500 S. Morgan Street  
Suite 400  
Chicago, Illinois 60609

President AFFOLTER called the meeting to order at 9:30 A.M.

**ROLL CALL**

Trustees present:

EDWARD L. AFFOLTER, President  
BRIAN BIGGANE, Vice President  
MATHEW DUGGAN, Trustee  
CYNTHIA EVANGELISTI, Trustee  
(Participated by telephone)

FRANK HODOROWICZ, Secretary  
STEVE LUX, Trustee  
CECILIA PRADO, Trustee  
(Participated by telephone)

Also Present:

STEVE SWANSON, Executive Director  
JAIME L. MCCABE, Comptroller  
MEKETA INVESTMENT GROUP, Fund’s Investment Consultant  
TAYLOR MUZZY, Fund Counsel

A motion was made by Secretary HODOROWICZ to allow Trustee EVANGELISTI and Trustee PRADO to participate in the meeting via phone. Trustee DUGGAN seconded the motion.

Motion carried by the following roll call:

YEAS: AFFOLTER, BIGGANE, DUGGAN, HODOROWICZ,  
LUX  
NAYS: None

**REPORT OF THE ELECTION MONITOR**

A letter from Mr. Tim Walsh of Governmental Business Systems, the Fund’s Election Monitor, was presented as notification of the results of the election for Trustee of the Park Employees’ and Retirement Board Employees’ Annuity and Benefit Fund of Chicago held on June 24, 2022, which indicated Matthew Duggan was re-elected as Employee Trustee for a full term of four years, expiring June 30, 2026.

Trustee DUGGAN presented his written “Oath of Office” which was found to be in the form required by law, whereupon Secretary HODOROWICZ certified him Trustee of the Retirement Board for his term.

**REORGANIZATION OF THE BOARD**

President AFFOLTER announced that the reorganization of the Board and the election of officers for the ensuing year was the next item of business on the agenda.

**ELECTION OF OFFICERS**

**President**

Trustee AFFOLTER announced that nominations for the office of President were open. Trustee BIGGANE nominated EDWARD L. AFFOLTER for President of the Retirement Board, and the nomination was seconded by Trustee LUX. There being no further nominations, the nominations were closed and Trustee AFFOLTER was elected President by the following vote:

Motion carried by the following roll call:

YEAS: AFFOLTER, BIGGANE, DUGGAN, EVANGELISTI,  
HODOROWICZ, LUX, PRADO

NAYS: None

**Vice President**

President AFFOLTER announced that nominations for the office of Vice President were open. Trustee HODOROWICZ nominated BRIAN BIGGANE for Vice President of the Retirement Board, and the nomination was seconded by Trustee DUGGAN. There being no further nominations, the nominations were closed and Trustee BIGGANE was elected Vice President by the following vote:

Motion carried by the following roll call:

YEAS: AFFOLTER, BIGGANE, DUGGAN, EVANGELISTI,  
HODOROWICZ, LUX, PRADO

NAYS: None

**Secretary**

President AFFOLTER announced that nominations for the office of Secretary were open. Trustee DUGGAN nominated FRANK HODOROWICZ for Secretary of the Retirement Board, and President AFFOLTER seconded the nomination. There being no further nominations, the nominations were closed and Trustee HODOROWICZ was elected Secretary by the following vote:

Motion carried by the following roll call:

YEAS: AFFOLTER, BIGGANE, DUGGAN, EVANGELISTI,  
HODOROWICZ, LUX, PRADO

NAYS: None

**Secretary Pro-Tem**

President AFFOLTER announced that nominations for the office of Secretary Pro-Tem were open. Secretary HODOROWICZ nominated MATTHEW DUGGAN for Secretary Pro-Tem of the Retirement Board, and the nomination was seconded by President AFFOLTER. There being no further nominations, the nominations were closed and Trustee DUGGAN was elected Secretary Pro-Tem by the following vote:

Motion carried by the following roll call:

YEAS: AFFOLTER, BIGGANE, DUGGAN, EVANGELISTI,  
HODOROWICZ, LUX, PRADO

NAYS: None

### **APPOINTMENT OF COMMITTEES**

President AFFOLTER declared the following Committee appointments for the ensuing year:

**Investment Committee** – Committee of the Whole

**Pension Laws and Rules Committee** - Committee of the Whole

**Personnel Committee** (appointed by the President of the Board and approved by the Board) - EDWARD L. AFFOLTER, FRANK HODOROWICZ and STEVEN J. LUX

A motion was made by Trustee LUX to approve the appointment of EDWARD L. AFFOLTER, FRANK HODOROWICZ and STEVEN J. LUX to the Personnel Committee. Vice President BIGGANE seconded the motion.

Motion carried by the following roll call:

YEAS: AFFOLTER, BIGGANE, DUGGAN, EVANGELISTI,  
HODOROWICZ, LUX, PRADO

NAYS: None

### **MINUTES OF THE LAST MEETING**

A motion was made by Trustee PRADO to approve the minutes of the regular Board meeting held on Thursday, June 16, 2022. President AFFOLTER seconded the motion.

Motion carried by the following roll call:

YEAS: AFFOLTER, BIGGANE, DUGGAN, EVANGELISTI,  
HODOROWICZ, LUX, PRADO

NAYS: None

### **READING OF COMMUNICATIONS**

The Executive Director noted recent FOIA requests.

### **REPORT OF THE COMMITTEES**

None

### **REPORT OF THE EXECUTIVE DIRECTOR**

The Executive Director provided the Trustees an update on the status of the Fund's move to a new office space including a furniture proposal and updated the Board on the progress of the new pension administration system.

Motion was made by Trustee LUX to accept the furniture proposal from Rightsize Facility based on the recommendation of the Executive Director. Vice President BIGGANE seconded the motion.

Motion carried by the following roll call:

YEAS: AFFOLTER, BIGGANE, DUGGAN, EVANGELISTI,  
HODOROWICZ, LUX, PRADO  
NAYS: None

The Executive Director presented a draft request for proposal for independent auditor services to the Board and answered the questions posed by the Trustees.

Motion was made by President AFFOLTER to publish the request for proposal for independent auditor services based on the recommendation of the Executive Director. Trustee DUGGAN seconded the motion.

Motion carried by the following roll call:

YEAS: AFFOLTER, BIGGANE, DUGGAN, EVANGELISTI,  
HODOROWICZ, LUX, PRADO  
NAYS: None

Additionally, the Executive Director apprised the Trustees of the following; the document digitalization project, annuity estimates that had been requested by participants since the June Board meeting, updated the Trustees on the number of marriage letters returned by the Fund's annuitants and beneficiaries, informed the Board about pension contributions for two particular members, updated the Board about contributions received from the Park District and distributed to the Board the approved 2022 Conference Schedule and highlighted upcoming local conferences, virtual remote conferences, and events.

**EXECUTIVE SESSION**

A motion was made by Trustee LUX to go into Executive Session for the purpose of discussing pending litigation and the status of current litigation. Motion was seconded by President AFFOLTER.

Motion carried by the following roll call:

YEAS: AFFOLTER, BIGGANE, DUGGAN, EVANGELISTI,  
HODOROWICZ, LUX  
NAYS: None

A motion was made by Secretary HODOROWICZ to return to Open Session. Motion was seconded by Vice President BIGGANE.

Motion carried by the following roll call:

YEAS: AFFOLTER, BIGGANE, DUGGAN, EVANGELISTI,  
HODOROWICZ, LUX  
NAYS: None

A motion was made by Vice President BIGGANE to accept the Report of Executive Director. Secretary HODOROWICZ seconded the motion.

Motion carried by the following roll call:

YEAS: AFFOLTER, BIGGANE, DUGGAN, EVANGELISTI,  
HODOROWICZ, LUX, PRADO  
NAYS: None

**REPORT OF THE ACTUARY**

None

**REPORT OF THE ATTORNEY**

None

**REPORT OF THE AUDITORS**

None

**REPORT OF THE INVESTMENT CONSULTANT**

Ghiane Jones and Keith Beaudoin, with the Meketa Investment Group, presented the Preliminary Monthly Update report as of June 30, 2022, featuring investment performance, market environment analysis, asset allocation, and individual investment manager performance. The report was reviewed in detail and the Investment Consultants responded to numerous questions raised by the Trustees.

Based on the recommendation of the Investment Consultant, the following firms made presentations to the Trustees regarding the Fund's search Transition Management Advisors: Loop Capital Markets, Northern Trust, and PGM Global, Inc..

A motion was made by Secretary HODOROWICZ, based on the recommendation of the Investment Consultant, and pending successful contract negotiations, to accept all three finalists for Transition Management Advisor search. Trustee DUGGAN seconded the motion.

Motion carried by the following roll call:

YEAS: AFFOLTER, BIGGANE, DUGGAN, EVANGELISTI,  
HODOROWICZ, LUX, PRADO  
NAYS: None

The Investment Consultant recommended to the Board converting the Fund's International Small Cap Growth investment in a separately managed account with William Blair to a collective investment trust with William Blair to reduce the investment fees.

A motion was made by Secretary HODOROWICZ to convert the Fund's International Small Cap Growth investment in a separately managed account with William Blair to a collective investment trust pending legal review. Trustee DUGGAN seconded the motion.

Motion carried by the following roll call:

YEAS: AFFOLTER, BIGGANE, DUGGAN, EVANGELISTI,  
HODOROWICZ, LUX, PRADO

NAYS: None

The Investment Consultant recommended to the Board accepting the Fee Loyalty Program offered by UBS Trumbull Property Fund to reduce the investments fees. The Board deferred action and requested that the Investment Consultant provide additional information regarding the Fee Loyalty Program offered by UBS Trumbull Property Fund.

A motion was made by Secretary HODOROWICZ to accept the Report of the Investment Consultant. Trustee DUGGAN seconded the motion.

Motion carried by the following roll call:

YEAS: AFFOLTER, BIGGANE, DUGGAN, EVANGELISTI,  
HODOROWICZ, LUX, PRADO

NAYS: None

**REPORT OF THE LOBBYIST**

None

**OLD BUSINESS**

None

**NEW BUSINESS**

None

**PUBLIC COMMENT**

None

**ADJOURNMENT**

There being no further business, Vice President BIGGANE moved to adjourn the meeting. President AFFOLTER seconded the motion. Motion prevailed unanimously and the meeting was adjourned.

The next regular meeting of the Retirement Board will be on **Thursday, August 18, 2022** at 9:30 A.M. in the Judith A. Flaherty Conference Room on the 4th floor of the 3500 S. Morgan St., Suite 400, Chicago, Illinois, 60609.

Respectfully submitted,

A handwritten signature in cursive script that reads "Frank Hodorowicz".

FRANK HODOROWICZ  
Secretary