

RECORD OF PROCEEDINGS
of the
RETIREMENT BOARD (the "BOARD") of the
PARK EMPLOYEES' ANNUITY and BENEFIT FUND (the "FUND")
REGULAR BOARD MEETING
THURSDAY, FEBRUARY 18, 2021

The 55 East Monroe Building
55 East Monroe Street, Suite 2720
Chicago, Illinois 60603

President AFFOLTER called the meeting to order at 9:30 A.M.

ROLL CALL

Trustees present:

EDWARD L. AFFOLTER, President
BRIAN BIGGANE, Vice President
FRANK HODOROWICZ, Secretary
MATTHEW DUGGAN, Trustee

PAMELA A. MUNIZZI, Trustee
(Participated by telephone)
STEVEN J. LUX, Trustee
CECILIA PRADO, Trustee
(Participated by telephone)

Also Present:

STEVEN SWANSON, Executive Director
JAIME L. MCCABE, Comptroller
MICHAEL SPYCHALSKI, Marquette Associates (departed before closed session)
TAYLOR MUZZY, Fund Counsel

MINUTES OF THE LAST MEETING

A motion was made by President AFFOLTER to approve the minutes of the regular Board meeting held on Thursday, January 21, 2021. Secretary HODOROWICZ seconded the motion.

Motion carried by the following roll call:

YEAS: AFFOLTER, BIGGANE, DUGGAN, HODOROWICZ,
LUX, MUNIZZI, PRADO

NAYS: None

A motion was made by Secretary HODOROWICZ to approve the minutes of the Executive Session meeting held on Thursday, January 21, 2021. Vice President BIGGANE seconded the motion.

Motion carried by the following roll call:

YEAS: AFFOLTER, BIGGANE, DUGGAN, HODOROWICZ,
LUX, MUNIZZI, PRADO

NAYS: None

READING OF COMMUNICATIONS

The Executive Director noted recent FOIA requests.

A motion was made by Trustee LUX to accept the Reading of Communications. Trustee PRADO seconded the motion.

Motion carried by the following roll call:

YEAS: AFFOLTER, BIGGANE, DUGGAN, HODOROWICZ,
LUX, MUNIZZI, PRADO

NAYS: None

REPORT OF THE COMMITTEES

None

BENEFIT DATA

Annuities Granted

Applications for Service and Employees' Spousal Annuities as listed in Section IV (A) of the Benefit Data, dated December 17, 2020, January 21, 2021, and February 18, 2021, were presented to the Board with the recommendation for approval based upon the report of the President as to the eligibility of the applicants and the correctness of the amounts of annuities and benefits indicated.

President AFFOLTER moved ratification of the Applications for Service and Employees' Spousal Annuities to the Omnibus.

Disabilities Granted

Applications for Ordinary and Duty Disability Benefits as listed in Section IV (B) of the Benefit Data, dated November 30, 2020, December 31, 2020, and January 31, 2021, were presented to the Board for approval.

Trustee LUX moved ratification of the Ordinary and Duty Disability Benefits to the Omnibus.

Annuities in Force

The Secretary asked the Trustees to consider the statement of annuity benefit requirements for the months of December 2020, January 2021, and February 2021 in accordance with Section IV (C) of the Benefit Data and asked for formal confirmation of the net requirements in the amounts of \$6,349,342.91, \$6,413,835.25 and \$6,376,533.23, respectively.

Secretary HODOROWICZ moved ratification of the required funds from the Northern Trust Annuity Account in the amounts of \$6,349,342.91, \$6,413,835.25 and \$6,376,533.23 to the Omnibus.

Report on Death Claims

The following report, Section IV (D) was submitted for ratification as indicated:

<u>Name of Decedent</u>	<u>Date of Death</u>	<u>Amount Payable</u>	<u>To Whom Payable</u>
James Dawson Motor Vehicle Repairman Annuitant	08/21/20	\$ 3,000.00 Death Benefit	Francis S. Dawson & John Dawson
Noreen Doody Principal Clerk Annuitant	07/19/20	\$ 3,000.00 Death Benefit	Maureen Cashin Bolog & Sharon Kegler
Donald Goldstein Attendant Annuitant	11/08/20	\$ 3,000.00 Death Benefit	Jon Tomasic & Paula Goldstein
Joseph Oswald Painter Annuitant	11/07/20	\$ 3,000.00 Death Benefit	Joseph J. Oswald & John Oswald
Charles Muris Associate City Traffic Engineer Annuitant	11/10/20	\$ 3,000.00 Death Benefit	David Muris & Nancy Bowers
Fred J. Preziosio Security Guard Annuitant	10/26/20	\$ 3,000.00 Death Benefit	Patricia A. Horn & Anthony Preziosio
James Stewart General Mechanical Supervisor Annuitant	11/14/20	\$ 3,000.00 Death Benefit	Susan Mekoola
Emanuel Davis Activities Instructor Employee	12/09/20	\$ 6,000.00 Death Benefit <u>9,752.17</u> Refund of Employee <u>\$ 15,752.17</u> Contributions	Kamiesha N. Davis, Ciris A. Davis Branden Davis & Shavon Davis
Note: Shavon Davis has not yet returned his completed forms to the Fund. This case will remain open until receipt of the forms.			
Joseph Mucka Assistant Storekeeper Annuitant	12/03/20	\$ 3,000.00 Death Benefit	Kathryn M. Johnston
Consuela L. Andrews Clerk III Annuitant	11/29/20	\$ 3,000.00 Death Benefit	Peggy J. Andrews
Ronald Michalik Painter Annuitant	12/10/20	\$ 3,000.00 Death Benefit	Charlotte McGregory
Pedro Santiago Chauffeur Annuitant	09/21/20	\$ 3,000.00 Death Benefit	Leduvina Santiago
Walter Losiniecki Garage Manager Annuitant	10/20/20	\$ 3,000.00 Death Benefit	Sandra Losiniecki

Sandra Slack Attendant Annuitant	10/21/20	\$ 3,000.00 <u>300.00</u> <u>\$ 3,300.00</u>	Death Benefit Optional Death Benefit	Danny Slack
Russell L. Richko Attendant Annuitant	11/10/20	\$ 3,000.00 <u>300.00</u> <u>\$ 3,300.00</u>	Death Benefit Optional Death Benefit	Sherrie M. Richko
Joseph P. Rowan Physical Instructor Annuitant	08/06/20	\$ 300.00	Optional Death Benefit	Mary Rose Rowan
Lee Wilson, Jr. Recreation Leader Annuitant	11/14/20	\$ 3,000.00	Death Benefit	Sarah R. Wilson
Total amount of death claims submitted for approval		<u>\$ 61,652.17</u>		

The information in the files supporting these claims and the facts relative thereto have been gathered in the office of the Retirement Board. Based on this information, the Executive Director certifies to the correctness and validity of the above claims.

Trustee LUX moved ratification of the Report on Death Claims to the Omnibus.

Applications for Refunds - over \$5,000

Applications for refund of pension contributions, Section IV (E), involving payment in excess of \$5,000 were received from the following former employees of the Chicago Park District and presented to the Board by the Secretary:

<u>Name and Occupation</u>	<u>Amount</u>	<u>Age</u>	<u>Years of Service</u>
Corey Anderson , Activities Instructor	\$ 7,888.93	35	3.75
Jasmine Bates , Hourly Natatorium Instructor	27,710.89	31	11.25
Edgar Casimiro , Natatorium Instructor	14,238.23	24	5.00
Scott Collier , Activities Instructor	6,721.61	32	3.75
Nelly Correa , Physical Instructor	20,007.81	34	12.00
Roberta Erickson , Program Analyst	34,853.99	65	8.75
Donte Givan , Playground Supervisor	37,564.88	31	9.00
Deontae Harris , Attendant	6,022.11	25	3.50
Vashun Jackson , Activities Instructor	12,271.65	33	7.75
Ericka Lee , Laborer	15,695.11	29	4.00
Rutheleanore Luberda , Physical Instructor	5,365.08	74	4.00
Taketta Maxwell , Physical Instructor	22,411.91	35	9.50
Shane McNally , Physical Instructor	18,784.64	29	5.00
Regina Moore , Lifeguard	5,206.75	22	2.50
Angela Palacios , Recreation Leader	11,692.92	32	9.25
Jessica Skipitaris , Gymnastics Supervisor	64,438.61	41	16.75
Edgar Vergara , Natatorium Instructor	13,556.86	30	6.25
Norleace Walker , Inclusion Aide	<u>5,208.80</u>	49	3.00
Total:	<u>\$ 329,640.78</u>		

The preceding individuals were duly informed regarding the effect of their refunds on their rights in the Fund and were given full explanation to the credit they would be forfeiting by acceptance of the refunds.

President AFFOLTER moved ratification of the Applications for Refunds over \$5,000 to the Omnibus.

Refunds of Spouse's Annuity Deduction - over \$5,000

Applications for refund of the following spousal annuity deductions are submitted for ratification by the Trustees. These employees are unmarried at the date of his/her retirement and are entitled to these refunds.

<u>NAME</u>	<u>AGE</u>	<u>YEARS OF SERVICE</u>	<u>AMOUNT</u>
Bridget Emory	66	33.25 years	\$ 11,123.80
Victor G. Vargas	58	15.75 years	5,575.45
LaTyna S. Curry	67	41.50 years	12,306.78
James J. McGreevy	55	20.50 years	14,733.68
Erin McGuire	56	38.25 years	18,670.09
Dean J. Niedoospital	66	17.50 years	19,333.96
Efren Velazquez	69	24.00 years	<u>12,621.44</u>
			<u>\$ 94,365.20</u>

Vice President BIGGANE moved ratification of the Refunds of Spouse's Annuity Deductions over \$5,000 to the Omnibus.

Nursing Home Care

None

FINANCIAL DATA

Expenditure Report

Disbursements as listed in Section V (A) of the Financial Data, dated December 17, 2020, January 21, 2021, and February 18, 2021, were presented to the Board for approval.

Trustee LUX moved ratification of the Expenditure Report to the Omnibus.

Summary of Investment Fees, Administrative, and General Expenses

Investment Fees, Administrative and General Expenses as listed in Section V (B) of the Financial Data, as of December 31, 2020, were presented to the Board for ratification.

President AFFOLTER moved ratification of the Summary of Investment Fees, Administrative and General Expenses to the Omnibus.

Cash Account - Reconciliation and Cash Flow Report

Cash Account – Reconciliation and Cash Flow Report as listed in Section V (C) of the Financial Data, as of November 30, 2020, December 31, 2020 and January 31, 2021, were presented to the Board for approval. The

Trustees discussed maintaining the cash balance in the Northern Trust STIF account in accordance with the Fund's investment policy.

Trustee PRADO moved ratification of the Reconciliation and Cash Flow Report to the Omnibus.

Summary of the Trial Balance (unaudited)

Summary of the Trial Balance (unaudited), Section V (D) as of December 31, 2020, shows ending net assets of \$347,669,647.07

Trustee LUX moved ratification of the Summary of the Trial Balance (unaudited) to the Omnibus.

INVESTMENTS

The following reports as listed in Section VI (B) dated December 31, 2020, are presented to the Board for acceptance:

Market Value of Investments Owned	VI (B) 1
Fixed Income	VI (B) 2
Equity Advisors	VI (B) 3
Alternative Investments	VI (B) 4
Real Estate and Other	VI (B) 5

Official copies of the preceding have been placed on file and made a part of the "Minutes" of this meeting.

There were no significant activities in the investment accounts.

Secretary HODOROWICZ moved ratification of the Investments to the Omnibus.

MOTION TO ACCEPT ITEMS TRANSFERRED TO THE OMNIBUS

A motion was made by President AFFOLTER to ratify the foregoing reports as part of the Omnibus. Vice President BIGGANE seconded the motion.

Motion carried by the following roll call:

YEAS: AFFOLTER, BIGGANE, DUGGAN, HODOROWICZ,
LUX, MUNIZZI, PRADO

NAYS: None

REPORT OF THE EXECUTIVE DIRECTOR

Employee Handbook

The Executive Director presented the proposed Fund Employee Handbook to the Trustees and reviewed the proposed Handbook with the Trustees.

A motion was made by President AFFOLTER to adopt the proposed Fund Employee Handbook as presented. Trustee DUGGAN seconded the motion.

Motion carried by the following roll call:

YEAS: AFFOLTER, BIGGANE, DUGGAN, HODOROWICZ,
LUX, PRADO

NAYS: None

Signature Resolution

The Executive Director presented the proposed Signature Resolution to the Trustees and reviewed the proposed Signature Resolution with the Trustees.

A motion was made by Vice President BIGGANE to adopt the proposed Signature Resolution as presented. Secretary HODOROWICZ seconded the motion.

Motion carried by the following roll call:

YEAS: AFFOLTER, BIGGANE, DUGGAN, HODOROWICZ,
LUX, PRADO

NAYS: None

Investments

The Fund's Investment Consultant, Michael Spychalski, recommended moving the Fund's Investment Advisor Mesirow's status from alert to in compliance and provided the Trustees with the rationale for the recommended status change.

Motion made by Vice President BIGGANE to adopt moving the Fund's Investment Advisor Mesirow's status from alert to in compliance as recommended by the Fund's Investment Consultant. Motion seconded by Secretary HODOROWICZ.

Motion carried by the following roll call:

YEAS: AFFOLTER, BIGGANE, DUGGAN, HODOROWICZ,
LUX, PRADO

NAYS: None

The Fund's Investment Consultant, Michael Spychalski, recommended advertising a Request For Proposal for Core Fixed Income Investment Manager Services and provided the Trustees with the rationale for the necessity of the Request For Proposal.

Motion made by Vice President BIGGANE to advertise a Request For Proposal for Core Fixed Income Investment Manager Services as recommended by the Fund's Investment Consultant. Motion seconded by Trustee DUGGAN.

Motion carried by the following roll call:

YEAS: AFFOLTER, BIGGANE, DUGGAN, HODOROWICZ,
LUX, PRADO

NAYS: None

The Fund Legal Counsel, Taylor Muzzy, recommended the Board take action to rescind a previous motion to invest \$5,000,000 in the Crescent Credit Opportunities Fund because of the inability to negotiate acceptable contract terms.

Motion made by Secretary HODOROWICZ to rescind a previous motion to invest \$5,000,000 in the Crescent Credit Opportunities Fund as recommended by the Fund’s Legal Counsel. Motion seconded by Trustee PRADO.

Motion carried by the following roll call:

YEAS: AFFOLTER, BIGGANE, DUGGAN, HODOROWICZ,
LUX, PRADO

NAYS: None

A motion was made by Trustee DUGGAN to accept the Report of the Executive Director. Vice President BIGGANE seconded the motion.

Motion carried by the following roll call:

YEAS: AFFOLTER, BIGGANE, DUGGAN, HODOROWICZ,
LUX, MUNIZZI, PRADO

NAYS: None

EXECUTIVE SESSION

A motion was made by Trustee LUX to go into Executive Session for the purpose of discussing pending litigation and the status of current litigation. Motion was seconded by Trustee PRADO.

Motion carried by the following roll call:

YEAS: AFFOLTER, BIGGANE, DUGGAN, HODOROWICZ,
LUX, PRADO

NAYS: None

A motion was made by President AFFOLTER to return to Open Session. Motion was seconded by Vice President BIGGANE.

Motion carried by the following roll call:

YEAS: AFFOLTER, BIGGANE, DUGGAN, HODOROWICZ,
LUX, PRADO

NAYS: None

REPORT OF THE ACTUARY

None

REPORT OF THE ATTORNEY

None

REPORT OF THE INVESTMENT CONSULTANT

None

OLD BUSINESS

None

NEW BUSINESS

None

ADJOURNMENT

There being no further business, President AFFOLTER moved to adjourn the meeting. Trustee DUGGAN seconded the motion. Motion prevailed unanimously and the meeting was adjourned.

The next regular meeting of the Retirement Board will be on **Thursday, March 18, 2021**, at 9:30 A.M. in the Judith A. Flaherty Conference Room on the 27th floor of the 55 East Monroe Street Building, Suite 2720, Chicago, Illinois, 60603.

Respectfully submitted,



FRANK HODOROWICZ
Secretary